

2025 ANNUAL BUDGET



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TABLE OF CONTENTS

Board of Directors	3
Executive Team	4
Organizational Chart	5
Mission, Vision, Values	6
Strategic Plan (2021-2026)	7
Significant Projects for 2025	8-9
Budget Message, Background, Assessed Values, Funding, Explanation & Reserves	
Budget Message	11
District Background	11
District Assessed Values	12
District Funding and Revenues	13
District Reserves Explanation	14
District Reserves for 2025	15-16
Budget Summary and Resolutions	
Budget Summary	18
Governmental Budget Resolutions	23

FREDERICK-FIRESTONE FIRE DISTRICT
BOARD OF DIRECTORS



Kathryn Maselbas
President



David Stout
Vice President



Greg Houston
Treasurer



Robert Freeman
Secretary



Pete Ditmon
Assistant Secretary

FREDERICK-FIRESTONE FIRE DISTRICT **EXECUTIVE TEAM**



Jeremy Young
Fire Chief



Steven Iacino
Assistant Chief
Planning



Douglas Prunk
Assistant Chief
Operations



Mike Cummins
Finance Director



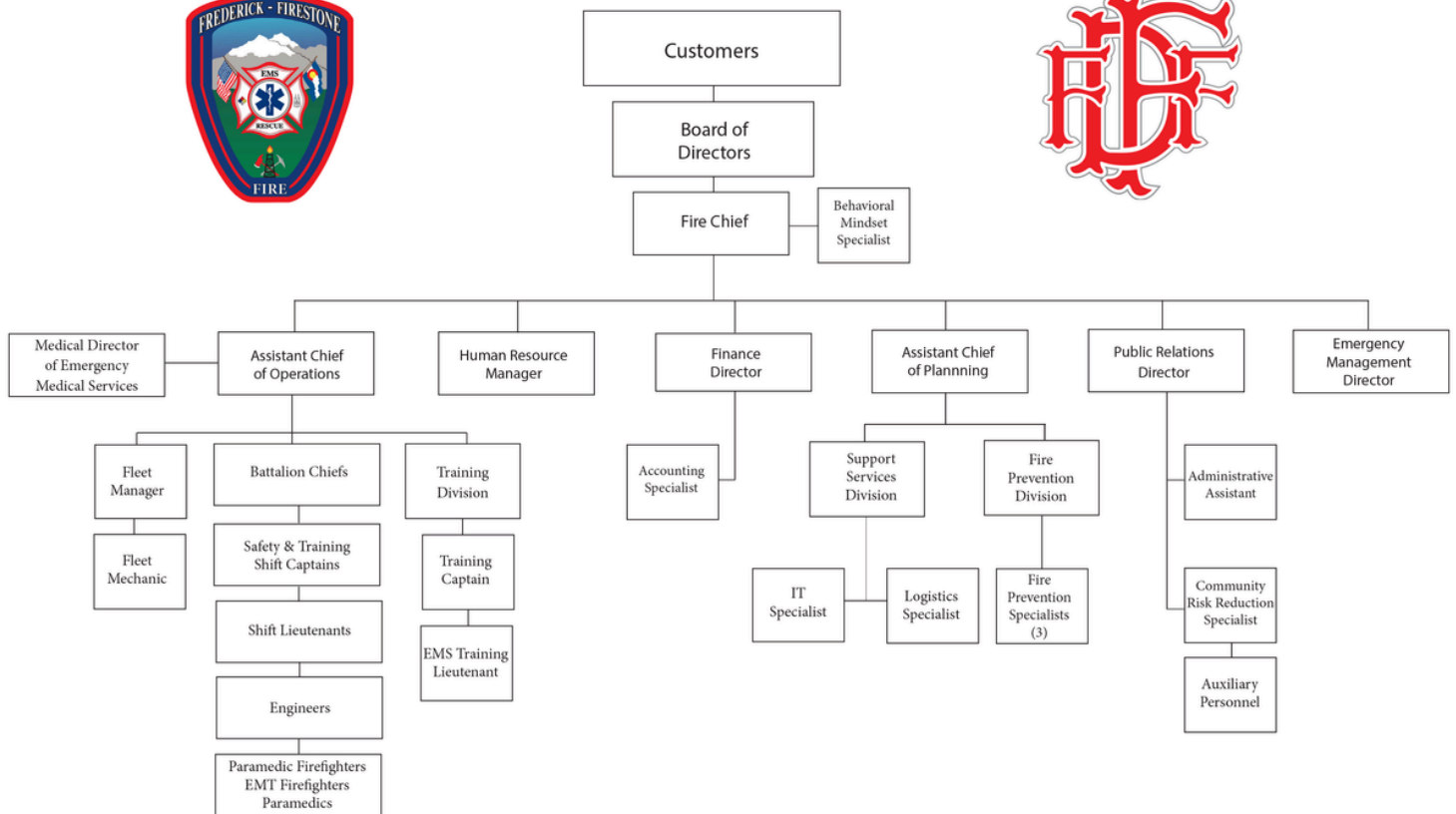
Summer Campos
Public Relations Director



Kara Docheff
Human Resources Manager

FREDERICK-FIRESTONE FIRE DISTRICT ORGANIZATIONAL CHART

Frederick-Firestone Fire District
Organizational Chart



FREDERICK-FIRESTONE FIRE DISTRICT

MISSION, VISION, VALUES

Mission

To enhance your quality of life by always earning trust, reducing loss of life, preventing harm and protecting property with compassion and integrity.

Vision

The Frederick-Firestone Fire Protection District and its members will be a model of excellence in emergency services, risk reduction, and life safety programs. We will strategically engage the needs of our community; while remaining committed to continuous organizational development through trust, involvement, innovation, creativity, and accountability; while consistently remaining rooted in service.

Values

Service

Our members believe in selflessly standing ready with duty, honor, and loyalty to help others during any time of need. This core value inspires our culture and is the cornerstone of our mission and vision.

Family

Our members believe in developing relationships of emotional support with love and respect to serve one another, teach one another, and share life's joys and sorrows with one another for personal growth.

Professionalism

Our members believe in ownership, accountability, and mastery of their knowledge, skills and abilities within our profession of emergency services, even as expectations and demands continue in the ever-changing world around us.

Compassion

Our members believe in empathy and kindness, which empowers us to do our best at relieving the suffering of physical, mental, and emotional misfortunes of others.

Integrity

Our members believe in maintaining strong moral and ethical principles of honesty fairness and respect in all aspects of life.

FREDERICK - FIRESTONE FIRE DISTRICT 2021 - 2026 STRATEGIC PLAN

The Frederick Firestone Fire District's 2026 Strategic Plan Vision

To continue to fulfill our personal and organizational commitment of earning trust through transparent efforts that enhance the lives of those we serve. This vision, our true futurity, will become a reality by striving to accomplish our goals and objectives. **We will transition into this future by:**

Focusing on the innovative management of our capital infrastructure to make sure we are prepared now and in the future. We will always respect those resources entrusted to us; with the understanding, we must be ready to meet the challenges set before us. Through these efforts, we will establish transparent systems and processes designed to enhance the quality of life of those we serve.

Formulating processes to ensure we are appropriately staffed with the best trained and diverse workforce to meet the needs of the community. Our emphasis on career development will assure the future provision of quality services. By striving to invest in the health and wellness of our members, we will guarantee that their longevity provides a lasting return to our citizens. These efforts will highlight our dedication to the call of service.

Focusing on the creation of family-oriented community outreach processes, we will illustrate our commitment to the compassionate protection of life and property. We will always seek excellence, as evidenced by our pursuits of systems accreditations, high ratings, and designations that support our mission. During the course of this journey, our community will be a safer and better place to live, work, and play.

Dedication will always be a foundational principle as work towards strengthening our external relationships with partner agencies to generate improved efficacies in service delivery. Together we will continuously do what is best for our community while honoring our history through the prism of the future. We commit to personify our passion for what we do as we hold each other accountable for fulfilling our mission, living our values, accomplishing our goals, and making this vision a reality.

GOALS

Enhance the district's external relationships to improve services for our stakeholders/customers.	Enhance community engagement to improve community resilience through community risk reduction.	Enhance the district's career development processes to better prepare members for professional and personal growth.	Enhance service delivery and resource service life through the innovative design, procurement, and replacement of capital infrastructure.	Enhance the health and wellness of the district's members to prevent injury and promote career longevity.	Maintain and enhance an effective program of optimal employee staffing that meets the changing needs of the community and the district.	Prepare for, pursue, achieve, and maintain international accreditation to better serve our community and to embrace excellence.
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VALUES

Service - Our members believe in selflessly standing ready with duty, honor, and loyalty to help others during any time of need. This core value inspires our culture and is the cornerstone of our mission and vision.

Family - Our members believe in developing trusting relationships of emotional support with love and respect to serve one another, teach one another, and share life's joys and sorrows with one another for personal growth.

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MISSION

To enhance your quality of life by always earning trust, reducing the loss of life, preventing harm, and protecting property with compassion and integrity.

"Leading Together, By Serving Together"

INTERNAL STAKEHOLDER INPUT

EXTERNAL STAKEHOLDER FEEDBACK



FREDERICK-FIRESTONE FIRE DISTRICT **SIGNIFICANT PROJECTS FOR 2025**

In addition to funding normal operations required to maintain current service delivery levels, the 2025 Budget reflects the following notable projects to maintain and enhance emergency services provided to our citizens and visitors for the years to come.

Frederick-Firestone Fire District Staffing Plan (Strategic Goal #6)

The District will hire one (1) Mechanic – EVT and one (1) Fire Protection Specialist in 2025. The mechanic is needed to assist the Fleet Manager with the significant workload developing as the District grows. Likewise, the Fire Protection Specialist is needed due to the population and building growth increasing the demand for fire and life safety inspections. Hiring will also be completed to fill any vacancies caused by normal attrition of personnel. The District continues to apply for the Federal Staffing for Adequate Fire and Emergency Response (SAFER) grant to potentially mitigate the overall cost of hiring personnel in 2025 through 2027. The Federal SAFER grant provides three (3) years of financial support for departments needing to hire additional staffing. Unfortunately, the District continues to be unsuccessful in obtaining this grant funding from the Federal Government.

Frederick-Firestone Fire District Fire and Emergency Medical Fleet (Strategic Goal #4)

The District has the current fire and emergency medical fleet projects in process for 2025, which is reflected in the 2025 Budget.

- 2024 Type 1 Rescue Engine (arrival 2nd Quarter 2025)
- 2025 Ladder Truck - Quint (arrival 3rd Quarter 2025)
- Refurbish the District's 2009 Type I Engine.

FREDERICK-FIRESTONE FIRE DISTRICT **SIGNIFICANT PROJECTS FOR 2025 (Continued)**

Frederick-Firestone Fire District Facilities (Strategic Goal #4)

The District has the current facility project in process for 2025 and is reflected within the 2025 Budget.

- Training and Maintenance Facility – Construction begins in Fall of 2025
- New Fire Station #6 – Design 2025 - Construction 2026 (Barefoot Lakes)

Frederick-Firestone Fire District General Obligation Loan - Debt Service (Strategic Goals #1 and #4)

In May of 2022, the District's citizens authorized the District to incur debt and increase taxes of up to \$19,873,012 with a repayment cost of \$27,975,000. The District obtained debt service through a General Obligation Loan due to historical low-interest rates in early 2022. The District incurred \$19,680,000 with a total repayment cost of \$26,518,667 on a twenty (20) year loan. With the ability to pay the loan off any time after the thirteenth year. This debt was incurred to assist the District with the design and construction cost of building Station #5 and Station #6 for growing areas of the District over the next six to ten years. The General Obligation Loan mill levy will be 1.634 for the fiscal year 2025 to provide for the loan and interest payment required by the District.

FREDERICK-FIRESTONE FIRE DISTRICT **BUDGET MESSAGE**

Introduction:

This is the 2025 Annual Budget for the Frederick-Firestone Fire Protection District (“the District”). The Fire Chief and Executive Staff of the District prepared the budget based on the modified accrual basis of accounting. The initial 2025 Proposed Budget was presented by Fire Chief Jeremy A. Young and Finance Director Cummins to the Board of Directors on October 14, 2024, with public hearings and subsequent adoption by the Board of Directors on November 13, 2024, and December 9, 2024.

District Background:

The District is a quasi-municipal corporation and a State of Colorado political subdivision. The District is in Southwest Weld County, in the State of Colorado, and provides all-hazards emergency services to the Town of Frederick, the Town of Firestone, and portions of unincorporated Weld County. These services are provided through Intergovernmental Agreements with both the Towns of Frederick and Firestone that assisted in forming the Frederick-Firestone Fire Protection District as the sole all-hazards emergency services provider within the corporate limits of both towns. The original intergovernmental agreements were established in 2003 and require the District to align its boundaries with the Towns’ whenever the Towns’ boundaries expand through annexations. The District and Towns renewed the Emergency Services Intergovernmental Agreements in 2023 for a thirty-year term. The District was created in 1975 by order and decree of the District Court in Weld County, Colorado. The District’s jurisdiction comprises approximately 36 square miles of Southwest Weld County. The population served by the District is approximately 42,000 residents. The District is governed by an elected Board of Directors and operated by full-time paid Executive and Administrative Staff, Paramedics, EMTs, and Firefighters.

The District provides fire suppression, fire, and injury prevention, public education, technical rescue, water & ice rescue, hazardous materials emergency response, oil and gas emergency response, community risk-reduction, emergency management and preparedness, and advanced life support (ALS) emergency medical transport services for the Towns of Frederick and Firestone and unincorporated areas of Weld County. The District also provides services outside its boundaries according to mutual aid, automatic aid, and closest unit agreements with other fire protection districts and municipal fire departments.

FREDERICK-FIRESTONE FIRE DISTRICT **BUDGET MESSAGE**

District Background Continued:

Under these agreements, each emergency service agency pledges to assist the others, when necessary, in providing additional fire, rescue, and emergency medical equipment and personnel to deliver firefighting, specialized rescue, emergency medical care, and medical transport within the jurisdiction of the other emergency service agency.

District services are provided through five (5) fire stations. Construction of Station 5 was completed in August 2024, and Station 5 was placed in service on August 19, 2024. Each station has bays for the housing fire and emergency service apparatus and living areas for the District's Paramedics, EMTs, and Firefighters who live there while on 48-hour work shifts. In addition, the District's Administration is located at 8426 Kosmerl Place in Frederick. Its primary purpose is to house all administrative personnel, training, and public education, including the Carbon Valley Emergency Operations Center (EOC). Please note that from approximately mid-October 2023 to mid-March 2024, the District's Administration will be temporarily located at 9551 WCR 11 due to renovation of the current Administration Building.

The District currently owns four (4) Type I Engines, two (2) Aerial Apparatus, one (1) Heavy Rescue, two (2) Type VI Engines, one (1) Water Tender, four (4) ALS Transport Ambulances, and twelve (12) additional support vehicles. The District responds to an average of 3,400 emergency and non-emergency calls for service annually.

FREDERICK-FIRESTONE FIRE DISTRICT BUDGET MESSAGE

District Assessed Values:

The following table, based on the 2023 final assessed property valuations for 2025 collections, displays the specific classes of real and personal property within the District. * AV=Assessed Value

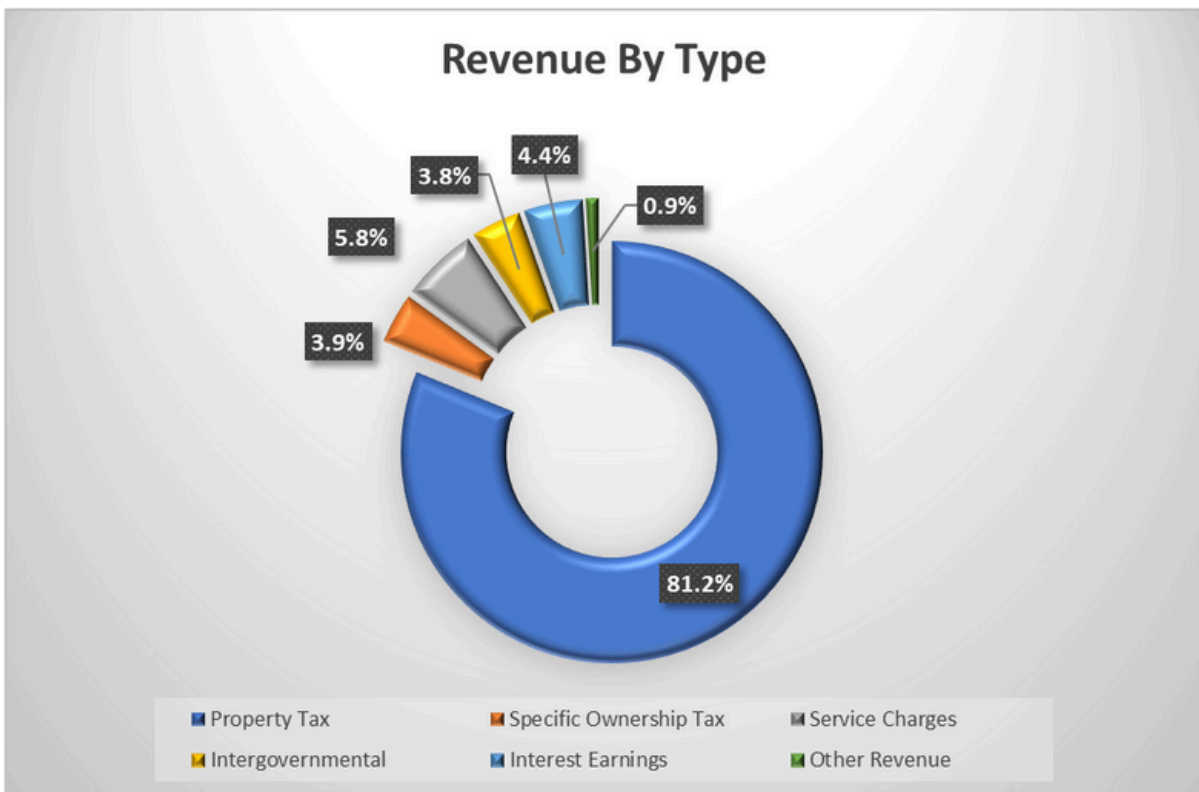
Category	2023 Final AV	2024 Final AV	Percent of Total AV	Dollar Change	Percent Change	Revenue Dollar Change
Vacant Land	\$22,086,840	\$22,601,660	2.14%	\$514,820	2.33%	\$7,156
Residential	\$393,424,700	\$403,301,310	38.11%	\$9,876,610	2.51%	\$137,285
Commercial	\$205,281,860	\$210,148,130	19.86%	\$4,866,270	2.37%	\$67,641
Industrial	\$83,763,690	\$99,073,010	9.36%	\$ 15,309,320	18.28%	\$212,800
Agricultural	\$2,046,810	\$1,922,380	0.18%	(\$124,430)	-6.08%	(\$1,730)
Minerals	\$162,810	\$236,380	0.02%	\$73,570	45.19%	\$1,023
Oil & Gas	\$546,127,490	\$205,685,650	19.44%	(\$340,441,840)	-62.34%	(\$4,732,142)
State Assessed	\$34,429,770	\$37,531,810	3.55%	\$3,102,040	9.01%	\$43,118
Exempt	\$75,848,360	\$77,652,660	7.34%	\$1,804,300	2.38%	\$25,080
Total Value	\$1,363,172,330	\$1,058,152,990	100.00%	(\$305,019,340)	13.65%	(\$4,239,769)

FREDERICK-FIRESTONE FIRE DISTRICT BUDGET MESSAGE

District Funding or Revenue:

The 2025 Budget is designed to ensure that the District maintains its current high level of fire protection and emergency medical services to achieve several of the objectives included in the 2021-2026 Strategic Plan.

Here is a breakdown of the projected revenue by type for Fiscal Year 2025.



Property Taxes (Tax Revenue) is the largest amount of revenue at 81.2% provided to the District for services provided and rendered to residents and business owners within the Fire District boundaries. The tax is levied by the District in which the property is located. The tax is calculated by the Weld County Assessor's office.

FREDERICK-FIRESTONE FIRE DISTRICT **BUDGET MESSAGE**

2024 District Budget Planning Calendar for 2025:

The District's fiscal year 2025 budget preparation and presentations were as follows:

- July 15-31 Project managers provide draft budgets.
- August 15-31 Project managers meet with Executive Staff
- September Budget preparation by the Fire Chief and Finance Director
- October 14 First reading and presentation of the proposed budget
- October 17 Second reading and presentation of the proposed budget
- November 13 Public hearing held on the proposed 2025 budget
- December 9 Final public hearing & adoption of 2025 budget
- December 12-22 County, State, and Department of Local Affairs (DOLA) submittals for 2025.

The certified Mill Levy for 2025 is 13.900 mills for all general operating purposes, representing the 2019 voter-authorized level. An additional 1.634 mills are levied for debt service for General Obligation Loans approved by the District's voters in 2022.

Frederick and Firestone's Urban Renewal Authorities (FURAs) are active within the Fire District. The Fire District allows portions of our tax appropriations to pass through to both Towns to enhance growth in the area. The pass-through of funding is from the District's mill levies, and the funds collected by the FURAs are in several Tax Increment Financing (TIF) areas within the community.

Based on a Gross Assessed Valuation by the Weld County Assessor of \$854,816,893 which includes the FURA TIF areas' valuation of \$125,683,437, the total property tax and tax increment financing pass-through revenue for the District in 2025 is anticipated to be \$14,743,001 for both general and debt service mills. An additional \$3,415,600 in revenue is anticipated from other revenue sources, including specific ownership, developer impact fees, grants, ambulance service fees, and new construction life safety and fire code enforcement fees.

FREDERICK-FIRESTONE FIRE DISTRICT

BUDGET MESSAGE

District Reserves Explanation:

The District's Reserves were established to provide for two (2) primary purposes:

1. To provide for emergency funding of unanticipated expenses resulting from natural or manmade emergencies, unanticipated revenue shortages, and additional expenses not anticipated with approved projects;
2. To provide for capital planning and life-cycle replacement through an annual contribution for fleet, equipment, and facilities purchasing;

All reserves are maintained in a ColoTrust Account (Plus or Prime) or Business Checking Account. All funds in the ColoTrust Account or any investment account must be maintained, secured, and invested only in investments authorized explicitly by Federal and State standards and approved by the District's Board of Directors.

District Reserves for 2025:

Unassigned Reserves - This account exists to provide an equalization mechanism to maximize interest revenues for monthly collections of surplus revenues over expenses and to fund General Fund expenses in periods of excess monthly expenses over collected revenues. It is also used to fund specific General Fund Expenses that are considered extraordinary, sporadic, or temporary in nature so as not to interrupt funding for reoccurring General Fund programs and projects. We strive to keep a minimum of \$1,250,000 in this unassigned capacity year to year to cover District liabilities from fiscal year to year many times during low property tax disbursements from Weld County. Currently we are planning a 2024 year-end balance total to be \$3,774,970.

Operating Contingency (Tabor) Reserve - This account allows for funding flexibility during short periods of economic downturns and to provide for funding of unforeseen expenses that occur during a budget year. The District's target level for this account is 25% of the operating budget (not including the capital facilities, capital equipment, or debt service expenditures). This was previously accomplished through two (2) reserves; the restricted Emergency Contingency (TABOR) reserve and the restricted Operating Contingency reserve. These two Colotruster accounts are now combined to form the Operational Contingency (Tabor) Reserve. Each year the District has added surplus revenue to this account.

FREDERICK-FIRESTONE FIRE DISTRICT **BUDGET MESSAGE**

Operating Contingency Reserve Continued - As operating expenditures have grown with the growth of the District, funding this account at the 25% target has required greater contributions. The projected 2024 year-end balance of this reserve is projected to be \$4,347,538, about 25.1% of 2025 budgeted operating expenditures. The projected 2025 year-end balance total of \$4,932,538 is approximately 28.4% of 2025 budgeted operating expenditures. This is a restricted reserve and requires full Board approval to expend or transfer funds from this account.

Capital Equipment – This account is in place to cover estimated replacement cost of fleet and capital equipment assets at the end of their projected life cycle or additions to meet the mission of the District. This schedule is adjusted annually for projected inflationary increases and now lead times for certain orders. Therefore, a fire engine purchased in the current year with the same equipment and capabilities will have a higher annual investment amount than an engine purchased four years ago. The balance in this account is projected to be \$4,797,636 at the end of 2024 and \$2,804,136 at the end of 2025. At this point in time, it is expected that the District will expend about \$2.5 Million from this account in 2025 on capital equipment assets.

Capital Facilities – The 2025 Budget contains a little over \$4.9 Million in capital facilities projects. Currently, this expenditure is scheduled to come from the Colotrust GO Loan Series 2022 proceeds account. There are remaining proceeds from this loan acquired in 2022, for the specific purpose of the capital facilities assets such as those budgeted for 2025. This being the case, it is not planned for expenditures to emanate from this account in 2025. This account is projected to end 2024 with balance of \$7,554,129 and end 2025 with a balance of \$8,044,129.

The financial information provided includes all sources of revenue and expenditures and beginning and ending fund balances. This budget is implemented by the District's Board of Directors to guide priorities and planning for delivering all-hazard emergency services and community risk-reduction to the citizens of Frederick, Firestone, and portions of unincorporated Weld County, Colorado.

FREDERICK-FIRESTONE FIRE DISTRICT **BUDGET MESSAGE**

This budget may be amended for unforeseen circumstances or unanticipated revenues or expenses. The District complies with all State of Colorado Revised Statutes Title 32 Special District requiring a yearly independent financial audit(s), and all audits are available upon request and are located on the District's website. All audits comply with the most current and relevant Government Accounting Standards Board (GASB) requirements as a Title 32 Special District's for the State of Colorado.

For further information or questions, please do not hesitate to contact the District's Administrative Office at your convenience at 303-833-2742.

Respectfully in Service,

A handwritten signature in blue ink, appearing to read "Jeremy A. Young", with a large, stylized flourish underneath.

Jeremy A. Young, EFO, CFO
Fire Chief

2025 BUDGET SUMMARY



FREDERICK-FIRESTONE



FIRE DISTRICT

PARAMEDIC AMBU

Frederick-Firestone Fire Protection District

GENERAL FUND		Actual	Actual	Budgeted	1st 6	% of	Antici-	Proposed
Account		2022	2023	2024	Months	2024	pated	Budget
Number					2024	Budget	2024	2025
REVENUE								
01-3000	<u>Tax Revenue</u>							
3000	Property Tax	9,182,902	12,942,901	15,933,752	12,446,618	78.1%	15,933,752	11,881,955
3020	Property Tax - TIF Pass Through	555,004	1,162,221	1,705,442	760,462	45%	1,466,722	1,464,275
3030	Property Tax - GO Loan	309,881	1,490,553	1,396,209	2,616,197	187%	2,804,521	1,396,771
3100	Specific Ownership Tax	633,889	675,288	625,000	331,550	53%	700,000	700,000
	Total Tax Revenue	10,681,676	16,270,963	19,660,403	16,154,828	82%	20,904,995	15,443,001
02-3000	<u>Charges for Services</u>							
3200	Ambulance Fees	734,184	781,143	675,000	391,432	58%	782,865	750,000
3210	Inspection Fees	106,661	387,158	273,000	149,365	55%	298,731	300,000
3220	Administrative Fees	1,664	5,166	500	3,800	760%	7,600	4,500
	Total Charges for Services	842,509	1,173,467	948,500	544,598	57%	1,089,195	1,054,500
03-3000	<u>Intergovernmental</u>							
3300	Grants	6,938	93,190	0	0	-	0	0
3315	DOLA Heart Trust	0	10,730	10,500	0	0%	11,590	10,500
3320	CO EMS Medicaid Supplemental	562,124	680,857	675,000	0	0%	367,378	675,000
3325	SB 23-001 Property Tax Backfill	0	0	520,067	0	0%	0	0
	Total Intergovernmental	569,062	784,777	1,205,567	0	0%	378,968	685,500
04-3000	<u>Earnings on Investments</u>							
3400	Earnings - ColoTrust & Bank	510,450	1,805,827	1,085,424	827,698	76%	1,379,496	800,000
3410	Property Tax Interest	11,699	12,072	4,345	5,755	132%	10,000	5,000
	Total Earnings on Investments	522,149	1,817,898	1,089,769	833,452	76%	1,389,496	805,000
05-3000	<u>Other Revenue</u>							
3340	Other Sources - GO Loan Proceeds	19,680,000	0	0	0	-	0	0
3350	Miscellaneous Revenue	15,747	62,038	500	13,581	2716%	32,677	500
3510	Donations	0	0	0	5,000	-	5,000	0
3520	Sales of Assets	0	0	0	0	-	0	25,000
3530	Cost Sharing Contributions (EMC)	98,396	103,388	112,600	112,606	100%	112,606	118,600
3535	Deployment Recompence	93,949	75,363	20,000	0	0%	202,700	25,000
3536	Rental Revenue	9,731	0	0	0	-	0	0
3537	Oil & Gas Royalties / Dividends	5,300	3,514	2,000	1,156	58%	2,000	1,500
3538	Insurance Proceeds	0	40,737	0	0	-	13,951	0
	Total Other Sources/Revenue	19,903,123	285,041	135,100	132,343	98%	368,934	170,600
	Total Current Revenue	32,302,099	20,332,146	23,039,339	17,665,221	77%	24,131,589	18,158,601
	<i>Beginning Fund Balance</i>	<u>11,936,561</u>	<u>31,633,071</u>	<u>33,330,559</u>	<u>30,941,323</u>	<u>93%</u>	<u>30,941,323</u>	<u>29,081,041</u>
	TOTAL FUNDS AVAILABLE	44,238,660	51,965,217	56,369,898	48,606,544	86%	55,072,912	47,239,642
	TOTAL EXPENDITURES	12,612,485	21,023,894	35,270,278	15,245,735	43%	25,991,871	26,362,652
	Accounting Adjustments							
	<i>Year End Fund Balance</i>	<u>31,626,175</u>	<u>30,941,323</u>	<u>21,099,620</u>	<u>33,360,809</u>	<u>158%</u>	<u>29,081,041</u>	<u>20,876,990</u>
10-4000	PERSONNEL							
	Wages & Salaries							
4000	Salaries	4,718,401	5,830,389	7,099,740	3,240,802	46%	6,822,741	8,419,053
4001	Scheduled OT - Premium	498,063	602,017	734,426	329,825	45%	694,368	867,987
4020	Unscheduled Overtime	353,770	560,623	589,095	320,441	54%	674,613	654,023
4025	Acting Officer Pay	4,267	7,321	27,500	8,088	29%	17,027	24,000
4030	Vacation Pay	342,506	411,826	464,204	198,604	43%	418,113	547,037
4040	Sick Leave Pay	167,816	201,557	246,490	185,108	75%	389,701	290,425
4041	Bereavement Leave	16,519	8,286	24,649	5,003	20%	18,500	29,042
4042	Parental Leave	24,944	47,809	29,051	8,914	31%	18,766	34,229
4043	Personal Time	9,341	17,891	20,171	9,849	49%	20,736	24,201
4044	Military Time	5,805	9,236	10,000	5,372	54%	11,310	12,000
4046	Jury Duty	642	175	0	0	-	882	500
4050	Holiday Stipends	124,885	143,167	174,500	0	0%	174,500	183,333
4055	Officer Paramedic Stipends	6,000	0	0	0	0%	0	0
4060	Director Stipends	4,984	4,466	5,500	2,738	50%	4,750	5,500
4070	Employee Wellness Stipends	1,375	1,800	4,200	0	0%	4,200	4,200
4075	Personnel Cost Share	30,000	0	0	0	0%	0	0
4078	Misc Pay	690	846	0	486	-	1,000	1,000
	Wages & Salaries Subtotal	6,310,008	7,847,408	9,429,526	4,315,231	46%	9,271,207	11,096,530

Frederick-Firestone Fire Protection District

GENERAL FUND		Actual	Actual	Budgeted	1st 6	% of	Antici-	Proposed
Account	EXPENDITURE	2022	2023	2024	Months	2024	pated	Budget
Number					2024	Budget	2024	2025
11-4000	Benefits							
4200	Employee Life Insurance	8,876	8,017	11,517	5,232	45%	11,016	18,666
4201	Colo Heart & Circulatory Trust	8,949	10,863	10,850	11,727	108%	11,727	12,398
4202	Colo Firefighter Cancer Trust	16,670	20,091	19,627	20,700	105%	20,700	21,923
4210	FPPA Long Term Disability Insurance	142,748	209,470	277,319	120,713	44%	268,251	335,962
4211	Short Term Disability Insurance	15,600	15,111	20,417	7,845	38%	17,434	21,411
4212	Employee Assistance Programs	12,736	32,803	77,968	32,996	42%	73,324	0
4220	Employee Health & Dental Insurance	552,717	687,915	908,865	404,336	44%	898,524	1,376,612
4222	HSA Contributions	131,776	169,211	187,200	93,488	50%	207,751	216,912
4223	NPPFA Ret. Healthcare Plan - 115 Trust	0	5,385	88,032	43,009	0%	90,545	103,780
4225	FPPA Employee Pension	541,785	690,511	873,187	395,630	5%	879,178	1,089,697
4229	AirMed Care Employee Plan	0	0	6,400	6,525	0%	6,525	7,284
4235	FICA	92,451	113,860	136,189	61,058	45%	135,685	159,119
4240	Worker's Compensation	127,074	174,749	208,510	135,901	65%	209,078	239,228
4245	Unemployment Insurance Tax	12,579	15,283	18,785	8,631	46%	18,170	21,948
4247	Cell Phone Reimbursement	0	0	0	53	0%	600	750
	Benefits Subtotal	1,663,961	2,153,268	2,844,866	1,347,844	47%	2,848,508	3,625,690
	Personnel Total	7,973,969	10,000,676	12,274,392	5,663,074	46%	12,119,715	14,722,220
	Professional Services							
14-5000	Utilities & Telecoms							
5000	Electricity	32,632	32,260	38,700	13,747	36%	34,368	44,000
5010	Water & Sewer / Wastewater	16,040	16,190	23,995	5,575	23%	18,583	23,350
5020	Gas	24,151	21,897	32,500	10,021	31%	25,053	23,150
5030	Trash	13,768	14,566	17,150	8,774	51%	17,549	20,750
5040	Telecom Service	35,973	65,734	57,940	24,622	42%	65,658	57,840
5041	Cellular & Data Services	18,148	16,114	34,720	11,961	34%	29,902	29,600
5050	Cable & Satellite	3,127	1,876	1,800	941	52%	1,933	1,900
15-5000		143,839	168,637	206,805	75,642	37%	193,046	200,590
5110	Membership & Dues	9,302	8,726	14,405	7,973	55%	15,945	17,725
5111	Subscriptions	219	426	400	456	114%	913	0
5130	Fees & Tolls	9,091	10,698	11,365	6,233	55%	12,465	7,350
16-5000		18,612	19,850	26,170	14,662	56%	29,323	25,075
5150	Facilities & Grounds - Admin	5,082	11,670	7,335	5,487	75%	10,973	10,995
5151	Facilities & Grounds - Station 1	10,932	13,263	16,410	4,783	29%	16,000	23,715
5152	Facilities & Grounds - Station 2	8,032	8,477	12,880	2,254	17%	12,500	9,815
5153	Facilities & Grounds - Station 3	10,683	14,089	12,905	8,303	64%	16,606	13,115
5154	Facilities & Grounds - Station 4	7,139	16,001	15,397	2,110	14%	15,250	14,082
5155	Facilities & Grounds - Station 5	0	0	3,600	0	0%	3,600	16,517
5157	WCR 11	0	9,726	6,500	1,789	28%	6,250	2,525
5163	Insurance Expenditures - Facilities	0	9,211	0	0	0%	0	0
17-5000		41,868	82,438	75,027	24,725	33%	81,179	90,764
5160	Elections	78,012	3,926	0	0	0%	6,848	267,558
5170	Public Notifications	292	302	1,200	102	8%	325	1,350
5175	Public Relations	0	0	0	0	0%	0	6,200
5180	Printing Services	4,476	10,746	22,795	2,938	13%	12,500	13,495
18-5000		82,780	14,975	23,995	3,040	13%	19,673	288,603
5300	Leases & Service Contracts	147,766	167,034	182,299	130,684	72%	183,000	161,575
5311	Property & Liability Insurance	79,990	79,122	144,696	111,514	77%	144,696	174,488
5330	Legal Council	25,561	12,488	14,425	6,673	46%	20,000	23,750
5331	Retainer	12,069	13,628	16,000	5,929	37%	14,822	16,000
5332	Property	52,094	11,399	45,500	9,683	21%	44,000	87,000
5333	Employment	10,333	4,713	31,750	391	1%	31,000	33,000
5340	Fire Engineering Services	820	820	15,000	0	0%	2,250	10,000
5350	Ambulance Billing Services	40,096	22,106	45,500	21,925	48%	40,000	45,500
5355	Accreditation Services	600	1,774	15,700	775	5%	10,000	28,675
5360	Weld County Treasurer's Fees	143,083	214,901	278,577	224,961	81%	278,500	188,644
5365	Volunteer Pension Fund Contribution	10,003	10,003	10,003	0	0%	10,003	19,006
5370	Audit	13,982	14,662	15,050	15,192	101%	15,192	17,850
5390	Employee Recruitment & Retention Services	55,020	56,968	81,050	10,325	13%	69,000	96,450
		591,417	609,617	895,550	538,051	60%	862,463	901,938
	Professional Services Total	878,516	895,517	1,227,547	656,119	53%	1,185,685	1,506,970

Frederick-Firestone Fire Protection District

GENERAL FUND					1st 6	% of	Antici-	Proposed
Account		Actual	Actual	Budgeted	Months	2024	pated	Budget
Number	EXPENDITURE	2022	2023	2024	2024	Budget	2024	2025
20-5000	<i>Supplies & Materials</i>							
5510	IT Incidentals	5,193	5,664	8,925	4,040	45%	11,000	8,925
5511	Software Programs & Support	54,774	75,294	122,341	83,180	68%	95,000	127,282
5512	Cyber Security	7,962	12,746	61,415	49,402	80%	65,869	30,840
5520	Communications Equipment Maintenance	5,875	6,685	12,500	2,886	23%	12,500	8,630
5540	Uniforms	43,848	66,915	123,074	55,427	45%	85,000	83,060
5542	Protective Equipment	80,097	115,818	207,870	117,697	57%	190,000	116,135
5550	Specialized Equipment	30,152	40,780	61,100	12,497	20%	62,000	56,110
5600	Office Supplies	6,181	5,311	9,850	2,065	21%	7,000	8,150
5610	Postage & Shipping	160	980	1,875	827	44%	1,200	1,575
5700	Station Expendables	15,726	20,434	34,120	11,541	34%	27,000	32,730
5730	Medical Supplies	62,437	65,809	74,950	41,377	55%	72,000	68,000
5740	Food / Meeting Supplies	9,470	9,449	13,235	2,460	19%	10,500	12,260
	Supplies & Materials Total	321,875	425,884	731,255	383,399	52%	639,069	553,697
25-5000	<i>Education & Travel</i>							
5800	Training & Certifications	35,242	71,549	95,238	39,397	41%	70,000	91,098
5801	Training Center & Props	4,970	5,872	12,600	8,454	67%	11,272	12,600
5802	Books & Publications	2,102	1,372	4,426	927	21%	1,750	3,451
5803	Education Reimbursement	13,951	55,166	111,500	27,835	25%	60,000	81,000
5810	Public Education	6,500	14,207	17,625	5,876	33%	12,500	16,100
5811	Fire Prevention Books / Materials	1,765	539	2,890	0	0%	2,000	2,820
5830	Travel & Subsistance	15,949	35,879	54,835	15,275	28%	35,000	56,605
5840	Board of Directors Donations	0	200	1,000	200	20%	200	500
	Education & Travel Total	80,479	184,784	300,114	97,964	33%	192,722	264,174
30-5000	<i>Equipment Maintenance</i>							
5900	Heavy Vehicle Maintenance	83,801	97,778	31,150	28,967	93%	38,623	33,200
5901	Ladder Service / Testing	3,973	3,214	13,450	1,142	8%	8,500	11,974
5902	Pump Testing	2,100	0	1,600	0	0%	2,500	1,600
5905	Heavy Vehicle Repair	0	0	41,100	16,745	0%	55,000	46,600
5910	Light Vehicle Maintenance	5,083	8,784	13,425	6,943	52%	12,500	12,325
5910	Fleet Maintenance Incidentals	0	0	9,500	1,082	0%	4,500	8,000
5917	Insurance Expenditures - Vehicles/Equipment	0	24,857	0	3,134	0%	22,233	0
5920	Machinery / Equipment Maintenance	11,832	8,556	30,360	6,973	23%	25,000	34,390
5930	Vehicle Modifications / Installations	2,294	752	12,300	105	1%	12,000	43,650
5940	Tires	3,781	6,086	32,900	4,924	15%	35,000	17,600
5950	Fuel	81,232	72,335	105,223	29,226	28%	65,000	92,377
5960	Lubricants / Fluids / Chemicals	690	356	7,725	80	1%	3,500	5,000
	Equipment Maintenance Total	194,786	222,719	298,733	99,323	33%	284,356	306,716
70-4000	<i>Non Depreciable Capital Outlay</i>							
	<i>Equipment</i>							
4530	Notable Misc. Expenditures	0	0	0	26,300	0%	26,300	0
4541	Fire Equipment	46,968	132,011	15,400	7,072	46%	10,635	14,000
4542	EMS Equipment	19,780	5,368	6,675	2,122	32%	4,229	0
4543	Radio Equipment	2,073	2,815	0	0	0%	0	0
4544	Rescue Equipment	6,945	56,896	2,200	0	0%	57,000	0
4545	Admin / Station Furnishings	27,947	167,468	713,100	277,872	39%	500,000	6,500
4546	IT Hardware / Equipment / Software	32,155	84,932	113,500	48,893	43%	113,500	33,000
4547	Staff Vehicles	136	17,704	9,500	3,649	38%	17,704	0
4554	Mechanical Equipment	0	4,923	0	0	0%	0	0
	<i>Facilities</i>							
4643	Admin / Station Remodels	15,184	0	27,550	21,943	0%	25,000	0
	Non Depreciable Capital Outlay Total	151,188	472,117	887,925	387,850	44%	754,368	53,500

Frederick-Firestone Fire Protection District

GENERAL FUND					1st 6	% of	Antici-	Proposed
Account		Actual	Actual	Budgeted	Months	2024	pated	Budget
Number	DEBT SERVICE	2022	2023	2024	2024	Budget	2024	2025
80-4000	Depreciable Capital Outlay							
	Equipment							
4541	Fire Equipment	13,572	14,072	0	0	0%	0	0
4542	EMS Equipment	48,985	113,141	41,500	39,974	96%	40,305	46,500
4543	Radio Equipment	173,823	41,456	34,955	0	0%	34,955	128,000
4544	Rescue Equipment	50,584	28,766	35,900	0	0%	35,900	0
4545	Admin / Station Furnishings	0	0	112,000	13,087	0%	112,345	0
4546	IT Hardware / Equipment / Software	0	31,926	13,500	26,060	193%	26,060	0
4547	Staff Vehicles	102,695	105,158	50,500	43,003	85%	43,003	0
4548	Ambulance	0	241,710	280,905	4,944	0%	4,944	0
4550	Apparatus Purchases	964,764	261,485	2,525,745	1,136,905	0%	1,136,905	1,989,000
4551	Apparatus Rebuild/Refurbish	0	0	0	0	0%	0	460,000
4554	Mechanical Equipment	0	22,498	0	0	0%	0	0
	Facilities							
4641	Facility Grnds/Drain./Landscape	21,628	39,754	336,500	0	0%	39,754	0
4643	Admin / Station Re-Models	28,849	844,277	2,396,250	1,630,653	68%	1,870,895	0
4645	Station/Facility Construction (Station 6)	0	0	50,000	6,635	0%	7,500	4,935,000
4645	Station/Facility Construction (WCR 11)	1,058,298		5,008,640	19,547	0%	20,500	
4645	Station/Facility Construction (Station 5)	237,774	5,681,164	7,266,777	4,330,450	60%	6,045,750	0
	Depreciable Capital Outlay Total	2,700,972	7,425,407	18,153,172	7,251,259	40%	9,418,816	7,558,500
80-6000	Debt Service							
6600	Bond Payment - Principal	300,000	0	0	0	0%	0	0
6601	Bond Payment - Interest	10,700	0	0	0	0%	0	0
6605	2022 Loan - Principal	0	535,000	810,000	410,000	51%	810,000	835,000
6606	2022 Loan - Interest	0	861,790	587,140	296,748	51%	587,140	561,875
	Debt Service Total	310,700	1,396,790	1,397,140	706,748	51%	1,397,140	1,396,875
	TOTAL EXPENDITURES	12,612,485	21,023,894	35,270,278	15,245,735	43%	25,991,871	26,362,652

GOVERNMENTAL BUDGET RESOLUTIONS



2024 ASSOCIATED LEGAL DOCUMENTS (2025 FISCAL YEAR)

CERTIFIED OMNIBUS RESOLUTION 2024-9

A) Summarizing expenditures and revenues for each fund and adopting a budget for the calendar year beginning on the first day of January 2025 and ending on the last day of December 2025.

B) Appropriating sums of money to the various funds, in the amounts and for the purposes set forth below and in the attached 2025 Budget, for Fiscal Year 2025; and,

C) Certifying and levying property taxes for the Calendar Year 2024 to help defray the costs of government for the 2025 Fiscal Year.

Whereas, on or before October 15, 2025, Jeremy A. Young, Fire Chief and appointed Budget Officer of the Frederick-Firestone Fire Protection District (“Fire District”), prepared and submitted to the Fire District's Board of Directors (“Board”) a proposed 2025 Budget, a copy of which is attached;

Whereas, upon due and proper notice, published once in a newspaper of general circulation within the Fire District and posted in accordance with the law: 1) the proposed 2025 Budget was open for inspection by the public at the Fire District's administrative offices; 2) a public hearing on the proposed 2025 Budget was held on November 13, 2024 and December 9, 2024; and, 3) interested electors of the Fire District were given the opportunity to file or register any objections to the proposed 2024 Budget before the public hearing;

Whereas, no objections were filed or registered prior to or voiced during the public hearing;

Whereas, whatever increases may have been made in the expenditures, like increases were added to the revenues, so the attached 2025 Budget remains in balance, as required by law;

Whereas, it is not only required by law, but also necessary to appropriate \$18,158,601 in revenues to and from the Fire District's funds for the purposes described below and in the attached 2025 Budget to meet the estimated expenditures for 2025: and,

2025 ANNUAL BUDGET

Whereas, the 2024 net valuation for assessment for the Fire District, as certified by the County Assessor for Weld County, is \$854,816,893. It is necessary for the Fire District to certify and levy property taxes for 2024, to be collected in 2025, the revenue from which, combined with the estimated revenue from all other sources, shall be sufficient to meet the appropriation of funds and estimated expenditures for 2025.

Now, therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado, that:

Summary of Estimated Expenditures, Reserves, Revenues, and Adoption of 2025 Budget.

a. The estimated expenditures are as follows:

2025 GENERAL FUND EXPENDITURES

○ Personnel:	\$ 14,722,220
○ Professional services:	\$ 1,506,970
○ Supplies & materials:	\$ 553,697
○ Education & travel:	\$ 264,174
○ Equipment maintenance:	\$ 306,716
○ Capital outlay:	\$ 7,612,000
○ Debt service:	\$ 1,396,875
TOTAL:	\$ 26,362,652

b. The estimated reserves are as follows:

2025 RESERVES

○ Unassigned Reserve	\$ 3,774,970
○ Operating Contingency Tabor Reserve:	\$ 4,347,538
○ Capital Equipment:	\$ 4,797,636
○ Capital Facilities:	\$ 7,554,129
○ GO Loan Series 2022:	\$10,569,458
TOTAL:	\$31,043,731

c. The estimated revenues are as follows:

2025 REVENUES

○ Tax Revenue	\$ 15,443,001
○ Services Revenue:	\$ 1,054,500
○ Intergovernmental Revenue:	\$ 685,500
○ Earnings Revenue:	\$ 805,000
○ Other Revenue:	\$ 170,600
TOTAL:	\$18,158,601

d. The estimated developer impact fees are as follows:

2025 DEVELOPER IMPACT FEES

o 2024 Anticipated Fund Balance	\$ 461,127
o Town of Frederick - Impact Fees	\$250,000
o Town of Firestone - Impact Fees	\$250,000
o County of Weld - Impact Fees	\$ 5,000
o Earnings on Impact Fees	\$ 21,600
TOTAL:	\$ 987,727

e. The attached 2025 Budget, as submitted, amended, and hereinabove summarized by funds, is approved and adopted as the budget of the Fire District for the year 2025.

Certification and Levy of General Property Taxes.

a. There is hereby levied a tax of 13.900 mills for general operating expenses, 1.634 mills for debt service (general obligation loan) for a total of 15.534 mills upon each dollar of the total valuation for assessment of all taxable property within the Fire District for the year 2024 for collection of tax revenue in 2025.

b. The Fire Chief, as appointed Budget Officer, is hereby authorized and directed to certify immediately to the Board of County Commissioners of Weld County, State of Colorado, the mill levies for the Fire District, as herein above determined, and set.

The President of the Board is authorized and directed to sign this Certified Resolution on behalf of the Board. The Secretary of the Board is authorized and directed to attest the President of the Board’s signature and execute the Certification set forth below.


Kathryn Maselbas, Board President

**Frederick-Firestone Fire
Protection District Seal:**



ATTESTED:


Robert Freeman, Board Secretary

CERTIFIED COPY

I, Robert Freeman, the Secretary of the Board of Directors of the Frederick-Firestone Fire Protection District, do hereby certify that the attached 2024 Budget is a true and accurate copy of the finalized 2024 Budget adopted by the Board of Directors during a duly noticed public meeting on December 19, 2023, at which a quorum of the Board was present.


Robert Freeman, Board Secretary


Date

RESOLUTION 2024-10: APPROVING AND ADOPTING THE 2025 CODE ENFORCEMENT, AMBULANCE SERVICE, ADMINISTRATIVE SERVICES FEE, AND DEVELOPER IMPACT FEE SCHEDULES.

Whereas, the Frederick-Firestone Fire Protection District (the “District”) is a quasi-municipal corporation and political subdivision of the State of Colorado, formed pursuant to C.R.S. §32-1-101, et seq. (the “Special District Act”) to provide, among other services, emergency medical and transport services (collectively, “Ambulance Services”), and Code Enforcement and Community Risk Reduction services to the citizens within its jurisdiction, and individuals passing through its jurisdiction;

Whereas, pursuant to C.R.S. §32-1-1002(1)(e)(ii) and C.R.S. §24-72-205, the District Board of Directors is authorized to fix and from time to time, increase or decrease fees for services, including requested or mandated inspections to determine compliance with the applicable fire code, ambulance services, and fees for the processing of records requests, copies, and other administrative processing services; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed schedule of fees for Code Enforcement and inspection-related activities associated with general construction/development, automatic fire suppression systems, automatic or manual fire alarm systems, kitchen protection/suppression systems, hemp extraction facilities and hazardous materials (the “Code Enforcement Fee Schedule”). The Code Enforcement Fee schedule would be effective January 1, 2025. A copy of the proposed 2025 Code Enforcement Fee Schedule is attached to this Resolution as **Exhibit A**: and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed schedule of fees for Ambulance Services, including but not limited to transport mileage, Basic Life Support (BLS) emergency transport, BLS non-emergency transport, BLS helicopter assistance; Advanced Life Support (ALS) transport; ALS non-emergency transport; ALS helicopter assist; ALS-2 transport; treatment and no transport; stand-by events, and draws of bodily fluids and substances for law enforcement. A copy of the proposed 2025 Ambulance Services Fee Schedule is attached to this Resolution as **Exhibit B**: and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed schedule of fees for Administrative Services, including, copy fees and returned check fees. A copy of the proposed 2025 Administrative Fee Schedule is attached to this resolution as **Exhibit C**: and,

Whereas, the Board of Directors finds that the proposed fees are intended to defray property taxes and cover the significant costs and expenses incurred by the District in providing said services; and,

Whereas, the Board of Directors has reviewed the attached 2025 Code Enforcement/Permit Fee Schedule, 2025 Ambulance Services Fee Schedule, and 2025 Administrative Services Fee Schedule and has determined that the proposed fees are necessary, reasonable, and appropriate.

Now, therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado, that:

SECTION 1. The 2025 Code Enforcement/Permit Fee Schedule attached to this Resolution as **Exhibit A** is hereby approved and adopted, effective January 1, 2025, and,

SECTION 2. The 2025 Ambulance Fee Schedule attached to this Resolution as **Exhibit B** is hereby approved and adopted, effective January 1, 2025, and,

SECTION 3. The 2025 Administrative Services Fee Schedule attached to this Resolution as **Exhibit C** is hereby approved and adopted, effective January 1, 2025.

Adopted this 9th day of December 2024 by the Frederick-Firestone Fire Protection District Board of Directors.


Kathryn Maselbas Board President

**Frederick-Firestone Fire
Protection District Seal:**

ATTESTED:


Robert Freeman, Board Secretary



Exhibit A
Frederick-Firestone Fire Protection District
2025 Code Enforcement / Permit Fee Schedule

Building Construction Plan Review and Permit Fees

All Fee Calculations are based on the project value (materials and labor), as reported by the contractor during the permit process.

Building Construction Plan Review, Permit, and Inspection Fees will be assessed at a rate of .0018 times the project valuation with a minimum fee of \$300.00.

Frederick-Firestone Fire Protection District (the “District”) issues building construction permits for any new building construction or any proposed modifications to an existing building, such as a remodel, tenant finish, or change of use. District permits are not required to construct, remodel, or renovate one- or two-family homes or townhomes. District building construction permits are in addition to municipal permits for projects within the Town of Frederick, Town of Firestone, and Weld County within the District’s response area.

Fire Protection System Plan Review and Permit Fees

All Fee Calculations are based on the project value (materials and labor), as reported by the contractor during the permit process.

Fire Protection System Plan Review, Permit, and Inspection Fees will be assessed at a rate of .03 times the project valuation with a minimum fee of \$300.00.

Frederick-Firestone Fire Protection District (the “District”) issues permits for installation of any new fire alarm or fire sprinkler system, including fire pumps, kitchen hood suppression systems, bi-directional amplification systems, AES Radio systems, underground fire lines, and any other fire protection systems or components. The District also permits any modification to any existing fire protection system. These permits are in addition to municipal permits for projects within the Town of Frederick, Town of Firestone, and Weld County within the District’s response area.

Residential Development Reviews

Residential Development Plan Review fees will be billed a review fee of \$300.00 for each submittal to the District.

Hazardous Materials Process Reviews

Hazardous Materials Process Plan Review, Permit, and Inspection Fees will be billed a fee of \$500.00 for each submittal to the District.

Fireworks Display and Retail Fireworks Stands

Fireworks Display Plan Review, Permit, and Inspection Fees will be billed \$300.00 for each submittal to the District. Retail Fireworks Stand Plan Review, Permit, and Inspection Fees will be billed a fee of \$1,500.00 for each submittal to the District.

Oil and Gas Sites

Oil and Gas Site Plan Review, Permit, and Inspection Fees will be billed a fee of \$750.00 per well submitted to the District.

Additional Fees

- The District’s additional services fee for our planners and inspectors has an hourly rate of \$100.00 per hour to be billed.
- Failed inspections are billed at our hourly rate for at least two (2) hours.
- Work completed without a permit will be billed an additional 50% of the plan review and permit fee.
- The District’s fees are established to account for staff hours dedicated to planning meetings, project correspondence, and review of all preliminary and final drawings, permits, and inspections.
- Fees are required at the time of application process with the District.
- The District reserves the right to dispute a project valuation reported by a contractor. It may reevaluate the project based on the current year's International Code Council Building Valuation Data Chart for the current year.

**Exhibit B
Frederick-Firestone Fire Protection District
2025 Ambulance Fee Schedule**

Service Type	Resident	Non-Resident
Loaded Mile	\$28.00	\$28.00
Basic Life Support Transport	\$900.00	\$1,400.00
Advanced Life Support Transport	\$1,650.00	\$2,100.00
Helicopter Assist	\$200.00	\$400.00
Advanced Life Support Level 2 Transport	\$1,850.00	\$2,350.00
Treatment/No Transport	\$0.00	\$300.00
No Treatment/No Transport	\$0.00	\$0.00
Stand-By Event (Hourly, per Crew)	\$185.00	\$185.00
Convenience Fees – Electronic Payments	3% or \$5.00 flat	3% or \$5.00 flat
Police Blood Draw	\$50.00	\$50.00

**Exhibit C
Frederick-Firestone Fire Protection District
2025 Administrative Services Fee Schedule**

Records Release	
All Records	
Digital Media Hardware	Actual Hardware Cost
Returned check fee	\$25.00
Research and Retrieval	\$41.37 / per hour
Data manipulation	\$41.37 / per hour
Postage	Actual Cost
HIPPA / Medical Records	
Electronic - Flat Fee	\$9.50
Paper Copies	Actual Labor Cost
All Other Records	
Pages 1 +	\$0.25 / per page
Training	
Classroom	\$75.00 / Half Day
Mobile Training Center	\$150.00 / Half Day
Safety Officer	\$95.00 / per hour
Cleaning Fee	\$250.00 / occurrence
Security Deposit	\$250.00

RESOLUTION 2024-11: AUTHORIZING THE FIRE CHIEF TO SUBMIT AND AUTHORIZE SUBMISSION OF APPLICATIONS FOR LOCAL, STATE, FEDERAL, AND PRIVATE GRANTS AS APPLICABLE.

Whereas, the Frederick-Firestone Fire Protection District ("**District**") is a political subdivision of the State, organized pursuant to the Colorado Special District Act, C.R.S. § 32-1-101, et seq., to provide fire suppression, fire prevention, and public education, emergency medical, rescue, ambulance, and hazardous materials services (collectively, "**Emergency Services**") to the citizens and property within its jurisdiction;

Whereas, pursuant to C.R.S. §32-1-1001(1)(h), the District Board of Directors ("**Board**") is charged with the duty of managing, controlling, and supervising all of the business and affairs of the District, including the use of District funds;

Whereas, from time to time, the Fire Chief or Executive Staff may identify local, state, federal, or private grant opportunities that, if awarded to the District, will provide financial, operational, or other assistance that will help the District provide safer, higher quality, and more efficient and cost-effective Emergency Services;

Whereas, the grant application process is often time-consuming and requires the District to provide extensive information and adhere to numerous technical requirements to meet eligibility requirements for the respective grant;

Whereas, from time to time, the Fire Chief or Chief Staff may identify a grant opportunity that would benefit the District but that has an application deadline before the next regularly scheduled Board meeting and that, therefore does not allow the Fire Chief or Chief Staff to seek Board approval to apply for the respective grant; and,

Whereas, the Board desires to help facilitate the timely application for local, state, federal, and private grants that the Fire Chief reasonably believes will benefit the District by authorizing the Fire Chief and the Fire Chief's designee(s) to apply for grants under the guidelines outlined in this Resolution.

Now, therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado, that:

1. The Fire Chief and the Fire Chief’s designee(s), are authorized to apply for any local, state, federal, or private grant opportunity that the Fire Chief reasonably determines will benefit the District or the individuals the District serves, subject to the limitations and requirements outlined in this Resolution.

2. The Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that, if the grant is awarded, requires the District to (i) provide “matching funds” equal to more than 50% of the grant money awarded to the District, or (ii) pay more than 50% of the cost of personnel, equipment, apparatus, or other items awarded to the District. Notwithstanding the foregoing, the Fire Chief shall not, without Board approval, submit or authorize the submission of a grant application requiring the District to expend more than \$100,000 if the grant is awarded.

3. The Fire Chief shall not, without Board approval, submit or authorize the submission of a grant application that cannot be withdrawn from consideration.

4. The Fire Chief shall notify the Board of any grant application the Fire Chief submits or authorizes for submission at least seven (7) calendar days before the next regularly scheduled Board meeting after the grant application is submitted. The Board may, by my affirmative majority vote, direct the Fire Chief to withdraw any grant application submitted without prior Board approval that the Board determines, in its sole discretion, is not in the District's best interests.

Adopted this 9th day of December 2024 by the Frederick-Firestone Fire Protection District Board of Directors.


Kathryn Maselbas, Board President

**Frederick-Firestone Fire
Protection District Seal:**

ATTESTED:


Robert Freeman, Board Secretary

