

FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT



2021 DISTRICT BUDGET

FIRE CHIEF – JEREMY A. YOUNG, EFO, CFO

8426 Kosmerl Place, Frederick, Colorado, 80504-5444
P.O. Box 129, Frederick, Colorado, 80530-0129



This is the 2021 Budget for the Frederick-Firestone Fire Protection District (“the District”). The budget was prepared by the Fire Chief and Executive Staff of the District and is based on the modified accrual basis of accounting. The initial 2021 Draft Budget was presented to the Board of Directors on October 12, 2020 with public hearings and subsequent adoption by the Board of Directors on November 9, 2020 and December 14, 2020.

District Background

The District is a quasi-municipal corporation and a political subdivision of the State of Colorado. The District is located in Southwest Weld County, in the State of Colorado, and provides all-hazards emergency services to the Town of Frederick, the Town of Firestone, and portions of unincorporated Weld County. These services are provided through Intergovernmental Agreements (IGAs) with both the Towns of Frederick and Firestone that assisted in the formation of the Frederick-Firestone Fire Protection District as the sole all-hazards emergency services provider to the corporate limits of both towns. These IGAs were established in 2003 and require the District to align its boundaries with the Towns’ whenever the Towns’ boundaries expand through annexations. The District was created in 1975 by order and decree of the District Court in Weld County, Colorado. The District’s jurisdiction consists of approximately 36 square miles of Southwest Weld County. The population served by the District is approximately 36,000 residents. The District is governed by an elected Board of Directors and operated by full-time paid Executive and Administrative Staff, Paramedics, EMTs, and Firefighters.

The District provides fire suppression, fire prevention, public education, technical rescue, water & ice rescue, hazardous materials response, oil and gas emergency response, community risk-reduction, emergency management and preparedness, and advanced life support (ALS) emergency medical transport services within its boundaries. The District also provides these services outside its boundaries pursuant to numerous mutual aid and automatic aid agreements with other fire protection districts and municipal fire departments. Pursuant to these agreements, each emergency service agency pledges to assist the others when necessary in providing additional fire, rescue, and emergency medical equipment and personnel for the purpose of delivering firefighting, specialized rescue, and emergency medical care, and medical transport within the jurisdiction of the other emergency service agency.

These services are provided through four (4) fire stations, each having bays for housing vehicles and living areas for the District’s Paramedics, EMTs and Firefighters. In addition, the District’s Administration is located at 8426 Kosmerl Place in Frederick. Its main purpose is for housing all administrative personnel, training, public education and includes the Carbon Valley Emergency Operations Center.

The District currently owns five (5) Type I Engines, one (1) Aerial Apparatus, one (1) Heavy Rescue, two (2) Type VI Engines, one (1) Water Tender, four (4) ALS Transport Ambulances, and ten (10) additional support vehicles. Over the past three (3) years, the District responds to an average of 2,400 calls annually and provides care and service to over 19,000 citizens each year.

District Assessed Values

The following table, based on the 2020 Final Assessed Valuation (AV) (For 2021 Collections) displays the specific classes of real and personal property within the District:

Class	2019 Final AV	2020 Final AV	% of AV	\$ Change	Percentage Change	AV Change
Vacant Land	\$18,662,840	\$17,911,880	2.43%	(\$750,960)	-4.02%	(\$10,438)
Residential	\$260,481,020	\$274,903,420	37.22%	\$14,422,400	5.54%	\$200,471
Commercial	\$125,422,320	\$135,860,470	18.40%	\$10,438,150	8.32%	\$145,090
Industrial	\$44,584,690	\$66,833,060	9.05%	\$22,248,370	49.90%	\$309,252
Agricultural	\$1,988,800	\$1,955,720	0.26%	(\$33,080)	-1.66%	(\$460)
Minerals	\$826,220	\$384,130	0.05%	(\$442,090)	-53.51%	(\$6,145)
Oil & Gas	\$266,172,450	\$197,935,070	26.80%	(\$68,237,380)	-25.64%	(\$948,500)
State Assessed	\$37,382,140	\$42,760,830	5.79%	\$5,378,690	14.39%	\$74,764
Exempt Property	\$39,408,080	\$41,320,440	N/A	\$1,912,360	4.85%	\$26,582
Total Value	\$755,520,480.00	\$738,544,580.00	100.00%	(\$16,975,900.00)	-2.25%	(\$235,965.01)

2021 District Budget Explanation

The certified Mill Levy for the calendar year of 2021 is 13.900 mills for all general operating purposes, which represents the 2019 voter authorized level. An additional 0.483 mills are levied for debt service for General Obligation Bonds approved by voters in November of 2002.

Both Frederick and Firestone’s Urban Renewal Authorities (FURAs) are active within the Fire District. The Fire District allows portions of their tax appropriations to pass through to both Towns in order to enhance growth into the area. The pass through of funding is from the District’s mill levy and the funds collected by the FURAs are in several Tax Increment Financing (TIF) areas.

Based on a Net Assessed Valuation of \$662,504,115 which excludes the FURA TIF areas’ valuation of \$76,040,465, the total property tax and TIF pass through revenue for the District in 2021 is anticipated to be \$9,528,777 for both General and Bond mills. An additional \$1,671,606 in revenue is anticipated from other revenue sources including Specific Ownership Taxes, grants and fees for services rendered. The District incurred a (\$932,512) dollar loss in property tax revenues due to the decrease in assessed property valuations from 2019 – 2020.

Noteworthy Projects in 2021

In addition to funding normal operations required to maintain current service delivery levels, the 2021 Budget reflects the following notable projects to maintain and enhance emergency services provided to our citizens and visitors.

Staffing & Personnel:

- No new staffing will be added in 2021 due to the economic downturn the District is facing in 2021. Staffing will remain status-quo in 2021. Hiring will only be completed to fill vacancies caused by normal attrition of personnel. The District applied for the Federal Staffing for Adequate Fire and Emergency Response personnel for 2021, however, the District was unsuccessful with the grant for an additional six (6) personnel.

Fleet & Equipment:

- The District may provide specifications in 2021 to request for proposal (RFP) to replace the District's 2003 Ladder Truck which is slated for replacement in 2021 according to the Capital Improvement Plan. The District has been and will continue to monitor the data, review industry standards, coordinate with the Insurance Service Office to ensure proper standards are met now and into the future life-span of this new apparatus. This will be a two-year process spanning across two fiscal years for the District.
- The District will be replacing all of its expiring Self-Contained Breathing Apparatus (SCBA's) that has met its life expectancy in 2021. This equipment is utilized on all emergencies with an immediate dangerous to life or health (IDLH) atmosphere. This protective equipment will be utilized from everything from residential and commercial fire, vehicle fires, confined space rescue, technical rescues, and as we have learned in 2020 some emergency medical situations such as COVID-19. This equipment will be housed throughout the District's four (4) fire stations and apparatus to ensure proper location and staffing are satisfactory to meet the needs of our customers at any given time.

Facilities:

- The District will continue to work on the architectural design, land surveys, and engineer cost for the future Station 5 to be located in the Wyndham Hill area of Frederick. The District will also begin the early stages of land allocation for the future Station 6 in the Barefoot Lakes area of Firestone.

General Obligation Bonds (Debt Service).

- The District will continue paying down the 2003 General Obligation Bonds in 2020 with two (2) interest payments and one (1) principal payment. The total of the payments will be \$320,250, and the remaining outstanding debt at the end of 2021 will be \$320,000 down from the original \$4,045,000 in 2003. The Bond Fund mill levy will be .483 in 2021 to account for the decrease in property tax revenue and make the 2021 minimum debt payment. The District is on schedule to pay the general obligation bonds off in 2022.

Districts Reserves Explanation:

- The District's Reserves were established to provide for three (3) main purposes:
 1. To provide for emergency funding of unanticipated expenses resulting from natural or manmade emergencies, unanticipated revenue shortages, additional expenses not anticipated with approved projects;
 2. To provide for capital planning and life-cycle replacement through an annual contribution for fleet, capital equipment, and facilities purchasing;
- All reserves are maintained in either a ColoTrust Account (Plus or Prime), Checking Account, or Savings Account. All funds in the ColoTrust Account or any investment account must be maintained, secured and invested only in investments specifically authorized by Federal and State standards.

District Reserves in 2021:

1. Operational Contingency Reserve. This is established in a ColoTrust Prime account to allow for funding flexibility during short periods of economic downturns and to provide for funding of unforeseen expenses that occur during a fiscal budget year. The District targets to retain 25% of its operating budget in Restricted Reserve. This is accomplished through two (2) accounts; the restricted TABOR Reserve and the restricted Operating Contingency Reserve. The TABOR Reserve is 3% of the target and the Operating Contingency Reserve targets the remaining 22%. Each year the District adds general funds to the reserves which has increased the funding level above the 25% target. The projected 2021 year-end balance of this reserve will be \$2,069,038. The total Restricted Cash Reserves for year-end 2020 is projected to be over 25%.
2. TABOR Reserve. The District is required by Colorado Revised Statute to hold 3% of its operating budget in an emergency reserve. These funds can only be accessed in times of a declared emergency and only for certain restricted purchases. The used funds are required to be repaid in the following budget year. The projected 2021 year-end balance of this reserve will be \$289,513.
3. Unassigned Reserve. This is established as a reserve in ColoTrust to allow the District operational flexibility of funds between ColoTrust and the District's Business Checking. With the Unassigned Reserve located in a ColoTrust account, the District is able to take advantage of higher interest rates of these funds. The projected 2021 year-end balance of this reserve will be \$1,000,744.
4. Bond & Debt Service Reserve. The Debt Service Schedule displays the Bond principle, interest, and fee payments from 2003 to maturity in 2023. This reserve was created to provide contingency and potentially eliminate the Bond Mill Levy earlier than the Bond maturity in 2023. The projected 2021 year-end balance of this reserve will be \$320,252.
5. Equipment Reserve. The Equipment Reserve is utilized for fleet and capital equipment assets at the end of their life-cycle or additions as the District continues to grow and service demands increase. This schedule is adjusted annually for projected inflationary

and material increases. The projected 2021 year-end balance of this reserve will be \$2,383,304.

6. Facilities Reserve. The Facility Reserve is utilized each year for any needed maintenance or renovation projects at existing facilities meeting the capital expenditure threshold, furnishings or major construction, such as new fire stations and the potential acquisition of land for future District facilities. The projected 2021 year-end balance of this reserve will be \$2,733,650.

Financial information provided includes all sources of revenue and expenditures as well as beginning and ending fund balances. This budget is implemented by the District's Board of Directors to guide priorities and planning for the delivery of all-hazard emergency services and community risk-reduction to the citizens of Frederick, Firestone, and portions of unincorporated Weld County, Colorado.

This budget may be amended for unforeseen circumstances or unanticipated revenues or expenses. The District complies with all State of Colorado Revised Statutes Title 32 Special District requiring a yearly independent financial audit(s), and all audits are available upon request and are located on the District's website. All audits comply with the most current and relevant Government Accounting Standards Board (GASB) requirements.

For further information or questions, please do not hesitate to contact the District's Administrative Office at your convenience at 303-833-2742.

Respectfully in Service,



Jeremy A. Young, MS, EFO, CFO
Fire Chief

Mission Statement

To enhance your quality of life, by always earning trust, reducing loss of life, preventing harm and protecting property with compassion and integrity.

Vision Statement

The Frederick-Firestone Fire District and its members will be a model of excellence in emergency services, risk reduction, and life safety programs. We will strategically engage the needs of our community; while remaining committed to continuous organizational development through trust, involvement, innovation, creativity, and accountability; while consistently remaining rooted in service.

2021 FFFPD Budget

GENERAL FUND				1st 9	Proposed
	Actual	Actual	Budgeted	Months	Budget
REVENUE	2018	2019	2020	2020	2021
<u>Tax Revenue</u>					
Property Tax	5,938,253	5,729,601	10,127,688	7,336,566	9,063,204
Property Tax - TIF Pass Through	99,359	150,020	183,533	208,858	184,963
Property Tax - Bond	362,439	302,969	295,087	215,414	309,786
Property Tax - Bond - TIF Pass Through	6,640	10,501	10,661	7,783	10,241
Specific Ownership Tax	<u>492,576</u>	<u>446,823</u>	<u>450,000</u>	<u>386,481</u>	<u>450,000</u>
Total Tax Revenue	6,899,267	6,639,914	11,066,969	8,155,102	10,018,194
<u>Charges for Services</u>					
Ambulance Fees	556,955	538,243	550,000	421,930	550,000
Inspection Fees	66,726	99,867	100,000	53,686	110,000
Administrative Fees	<u>1,038</u>	<u>364</u>	<u>360</u>	<u>91</u>	<u>250</u>
Total Charges for Services	624,719	638,474	650,360	475,707	660,250
<u>Intergovernmental</u>					
Grants	106,311	0	0	0	0
State Pension Contributions	9,003	9,003	9,003	0	9,003
DOLA Heart Trust	8,750	8,750	8,750	0	7,525
CO EMS Medicaid Supplemental	<u>0</u>	<u>182,452</u>	<u>0</u>	<u>384,183</u>	<u>375,000</u>
Total Intergovernmental	124,064	200,205	17,753	384,183	391,528
<u>Earnings on Investments</u>					
Earnings - ColoTrust & Bank	139,313	145,094	120,000	39,124	45,000
Property Tax Interest	<u>13,728</u>	<u>4,233</u>	<u>7,500</u>	<u>21</u>	<u>3,500</u>
Total Earnings on Investments	153,041	149,327	127,500	39,145	48,500
<u>Other Revenue</u>					
Fuel Sales Tax Refunds	2,936	0	0	0	0
Donations	50	1,754	0	0	0
Sales of Assets	0	1,000	0	0	0
Cost Sharing Contributions (EMC)	0	108,802	111,280	111,279	107,110
Deployment Recompence	111,121	11,517	0	0	0
Rental Revenue	15,962	12,481	11,970	8,978	12,900
Oil & Gas Royalties / Dividends	11,904	4,966	2,100	1,575	1,000
Insurance Proceeds	72,500	0	0	0	0
Miscellaneous Revenue	<u>43,922</u>	<u>2,185</u>	<u>300</u>	<u>56,385</u>	<u>300</u>
Total Other Revenue	258,395	142,705	125,650	178,217	121,310

Total Current Revenue	8,059,486	7,770,625	11,988,232	8,848,171	11,239,782
<i>Beginning Fund Balance</i>	<u>6,843,054</u>	<u>6,085,797</u>	<u>5,912,410</u>	<u>6,247,212</u>	<u>8,538,762</u>
TOTAL FUNDS AVAILABLE	14,902,540	13,856,422	17,900,642	15,095,383	19,778,544
TOTAL EXPENDITURES	<u>8,816,743</u>	<u>7,609,210</u>	<u>10,373,035</u>	<u>5,929,295</u>	<u>11,238,388</u>
Accounting Adjustments					
<i>Year End Fund Balance</i>	<i>6,085,797</i>	<i>6,247,212</i>	<i>7,527,607</i>	<i>9,166,088</i>	<i>8,540,156</i>

GENERAL FUND				1st 9	Proposed
	Actual	Actual	Budgeted	Months	Budget
EXPENDITURES	2018	2019	2020	2020	2021
<i>PERSONNEL</i>					
Salaries	3,412,942	3,786,993	4,705,994	2,748,531	4,651,969
Scheduled OT - Premium	0	0	383,806	259,831	488,635
Unscheduled Overtime	135,131	145,035	194,281	242,418	246,223
Vacation Pay	149,271	97,971	76,182	100,357	296,672
Sick Leave Pay	0	40,016	98,714	25,197	138,536
Bereavement Leave	0	0	14,334	12,240	16,624
Parental Leave	0	0	15,516	14,283	17,317
Personal Time	0	0	0	7,091	8,557
Holiday Stipends	121,790	129,657	127,364	0	134,000
Longevity Stipends	0	0	17,500	19,500	0
Officer Paramedic Stipends	0	0	9,000	0	7,500
Director Stipends	4,144	4,366	5,500	3,404	5,500
Reserve Stipends	2,159	1,932	11,375	703	5,000
Employee Wellness Stipends	0	2,475	2,750	0	3,300
Personnel Cost Share	<u>0</u>	<u>25,000</u>	<u>30,000</u>	<u>15,000</u>	<u>30,000</u>
<i>Salaries Subtotal</i>	<i>3,825,437</i>	<i>4,233,445</i>	<i>5,692,316</i>	<i>3,448,555</i>	<i>6,049,833</i>
Employee Life Insurance	9,611	6,365	8,406	5,457	8,844
Colo Heart & Circulatory Trust	125	0	10,445	7,650	9,574
Colo Firefighter Cancer Trust	0	16,375	15,628	11,286	14,189
FPPA Long Term Disability Insurance	33,365	4,210	98,688	56,443	127,364
Short Term Disability Insurance	0	53,735	11,624	7,152	15,444
Employee Assistance Programs	5,358	6,378	11,350	6,763	8,379
Employee Health & Dental Insurance	337,950	419,069	667,000	349,669	653,779
HSA Contributions				24,646	49,638
FPPA Employee Pension	278,820	296,535	394,754	246,875	483,065
FICA	57,777	63,312	77,848	51,985	87,095
Worker's Compensation	72,218	82,374	111,226	95,575	120,131
Unemployment Insurance Tax	11,555	8,615	15,359	14,976	18,020
Employee Physicals	10,104	13,360	0	0	0

New Hire Investigations	<u>310</u>	<u>469</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Benefits Subtotal</i>	<u>817,193</u>	<u>970,797</u>	<u>1,422,328</u>	<u>878,477</u>	<u>1,595,522</u>
Personnel Total	<u>4,642,630</u>	<u>5,204,242</u>	<u>7,114,644</u>	<u>4,327,032</u>	<u>7,645,355</u>

Professional Services

Electricity	28,151	31,383	38,140	22,746	39,180
Water & Sewer / Wastewater	9,040	11,818	17,167	10,262	19,415
Gas	9,543	16,087	14,826	8,133	15,600
Trash	5,776	7,955	7,527	8,889	12,020
Telecom Service	29,103	34,168	29,462	31,572	35,964
Cellular & Data Services	18,714	20,273	20,361	15,490	16,200
Cable & Satellite	0	0	1,534	777	0
Alarm Monitoring	<u>0</u>	<u>2,644</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>100,327</u>	<u>124,328</u>	<u>129,017</u>	<u>97,869</u>	<u>138,379</u>
Membership & Dues	8,897	7,280	10,552	8,127	10,505
Subscriptions	322	156	565	0	465
Fire Extinguisher Service	0	631	0	0	0
Fees & Tolls	<u>7,865</u>	<u>8,070</u>	<u>19,347</u>	<u>6,593</u>	<u>13,165</u>
	<u>17,084</u>	<u>16,137</u>	<u>30,464</u>	<u>14,720</u>	<u>24,135</u>
Facilities & Grounds - Admin	12,720	14,996	16,870	11,248	11,225
Facilities & Grounds - Station 1	11,430	15,331	16,960	9,789	12,010
Facilities & Grounds - Station 2	9,033	12,382	14,440	5,987	11,769
Facilities & Grounds - Station 3	10,456	8,866	13,808	4,768	10,465
Facilities & Grounds - Station 4	<u>4,173</u>	<u>7,515</u>	<u>15,155</u>	<u>7,429</u>	<u>11,860</u>
	<u>47,812</u>	<u>59,090</u>	<u>77,233</u>	<u>39,221</u>	<u>57,329</u>
Elections	68,553	109,924	96,115	11,371	83,645
Public Notifications	218	205	1,000	0	850
Printing Services	<u>5,454</u>	<u>6,177</u>	<u>22,255</u>	<u>3,866</u>	<u>11,505</u>
	<u>74,225</u>	<u>116,306</u>	<u>119,370</u>	<u>15,237</u>	<u>96,000</u>
Equipment Leases & Service	99,806	135,954	206,374	154,737	206,156
Property & Liability Insurance	41,219	44,911	54,835	59,922	68,742
Legal Council	13,287	27,317	18,400	10,730	13,750
Retainer	11,869	11,943	13,200	7,735	12,800
Property	12,853	2,151	30,250	2,736	32,000
Employment	5,115	2,595	15,900	2,376	9,000
Fire Engineering Services	0	410	20,000	0	15,000
Ambulance Billing Services	25,170	29,497	30,690	18,990	30,909
Accreditation Services	0	0	20,450	7,416	1,900
Weld County Treasurer's Fees	94,729	90,585	130,981	113,183	125,000
Volunteer Pension Fund Contribution	19,006	19,006	19,006	0	19,006
Audit	10,372	10,632	10,950	14,536	19,300
Abatement	2,864	10,871	19,000	1,362	19,000
Employee Recruitment & Retention	<u>0</u>	<u>0</u>	<u>66,515</u>	<u>11,088</u>	<u>56,550</u>

	<u>336,290</u>	<u>385,872</u>	<u>656,551</u>	<u>404,811</u>	<u>629,113</u>
Professional Services Total	<u>575,738</u>	<u>701,733</u>	<u>1,012,635</u>	<u>571,858</u>	<u>944,956</u>
<i>Supplies & Materials</i>					
IT Incidentals	16,584	22,079	14,030	3,491	6,630
Software Programs & Support	7,908	9,383	88,761	25,023	70,745
Communications Equipment					
Maintenance	10,795	3,161	7,060	3,889	9,690
Uniforms	35,073	36,225	70,902	47,287	56,138
Protective Equipment	63,108	43,035	126,743	122,363	103,273
Specialized Equipment	20,975	20,619	44,247	26,628	37,350
Office Supplies	5,148	4,324	9,821	4,860	7,621
Postage & Shipping	2,417	249	540	198	500
Station Expendables	9,254	12,762	15,080	12,079	19,340
Medical Supplies	55,695	52,988	54,500	38,194	52,000
COVID-19 Supplies	0	0	0	13,554	
Food / Meeting Supplies	<u>16,003</u>	<u>13,833</u>	<u>11,085</u>	<u>4,894</u>	<u>10,520</u>
Supplies & Materials Total	<u>242,961</u>	<u>218,658</u>	<u>442,769</u>	<u>302,460</u>	<u>373,807</u>
<i>Education & Travel</i>					
Training & Certifications	28,827	21,709	47,322	13,592	47,966
Training Center & Props	3,215	3,897	15,345	10,535	7,900
Books & Publications	1,300	569	2,965	2,943	2,185
Education Reimbursement	8,463	16,843	62,500	14,806	60,000
Public Education	7,087	8,582	16,640	9,525	6,900
Fire Prevention Books / Materials	4,044	4,560	3,985	1,995	5,325
Travel & Subsistence	11,429	12,801	32,684	7,499	35,299
Board of Directors Donations	<u>500</u>	<u>500</u>	<u>2,000</u>	<u>950</u>	<u>1,000</u>
Education & Travel Total	<u>64,865</u>	<u>69,461</u>	<u>183,441</u>	<u>61,845</u>	<u>166,575</u>
<i>Equipment Maintenance</i>					
Heavy Vehicle Maintenance	109,514	29,676	63,780	29,778	51,175
Ladder Service / Testing	2,164	2,206	5,055	0	4,955
Pump Testing	2,444	1,588	2,600	420	2,500
Light Vehicle Maintenance	9,578	6,095	13,285	2,600	11,025
Machinery / Equipment Maintenance	12,906	10,217	19,985	12,398	16,930
Vehicle Modifications / Installations	2,953	3,504	30,200	8,712	20,800
Tires	10,829	10,443	28,930	8,603	25,000
Fuel	56,772	49,375	58,110	25,174	57,410
Lubricants / Fluids / Chemicals	<u>1,744</u>	<u>1,268</u>	<u>2,750</u>	<u>791</u>	<u>2,950</u>
Equipment Maintenance Total	<u>208,904</u>	<u>114,372</u>	<u>224,695</u>	<u>88,476</u>	<u>192,745</u>

Non-Depreciable Capital Outlay**Equipment**

EMS Equipment	-	-	6,000	4,854	4,800
Radio Equipment	-	-	26,800	15,029	31,000
Admin / Station Furnishings	-	-	44,800	38,260	3,500
IT Hardware / Equipment / Software	-	-	34,469	18,266	33,300

Facilities

Facility Grounds/Drainage/Landscaping	-	-	0	0	0
District Outbuildings	-	-	4,860	6,100	0
Admin / Station Re-Models	-	-	5,450	4,576	

Non-Depreciable Capital Outlay Total			122,379	87,085	72,600
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Depreciable Capital Outlay**Equipment**

Fire Equipment	111,197	6,842	12,000	7,759	715,000
EMS Equipment	0	94,311	0	11,400	0
Radio Equipment	151,412	0	0	0	0
Rescue Equipment	0	0	97,000	95,102	0
Admin / Station Furnishings	56,107	26,315	0	0	0
IT Hardware / Equipment / Software	15,788	6,029	0	0	18,000
Staff Vehicles	0	77,848	90,000	65,802	80,000
Ambulance	0	197,355	0	0	0
Apparatus Purchases (Tower)					500,000
Apparatus Purchases (Water Tender)	0	59,819	181,182	180,697	0
Type VI Engine	75,000	81,112	0	0	0
Apparatus Rebuild	32,750	0	0	0	0

Facilities

Facility Grounds/Drainage/Landscape	0	0	0	0	25,500
District Outbuildings	0	0	4,140	5,100	0
Admin / Station Re-Models	0	19,003	69,200	32,849	33,600
Station 2 Sanitary Sewer & Tap	0	0	65,000	75,990	0
Admin & Station 2 - Concrete Work	22,594	0	0	0	0
Station 4 Emergency Generator	29,717	0	0	0	0
Station 4 Construction / Contingency	2,268,418	410,122	0	0	0
Station Construction (Station 5 Design)	<u>0</u>	<u>0</u>	<u>435,000</u>	<u>1,365</u>	<u>150,000</u>

Capital Outlay Total	2,762,983	978,756	953,522	476,064	1,522,100
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Debt Service - General Obligation Bond

Bond Payment - Principal	275,000	285,000	290,000	0	300,000
Bond Payment - Interest	<u>43,662</u>	<u>36,988</u>	<u>28,950</u>	<u>14,475</u>	<u>20,250</u>
Debt Service Total	318,662	321,988	318,950	14,475	320,250

TOTAL EXPENDITURES	8,816,743	7,609,210	10,373,035	5,929,295	11,238,388
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2021 Associated Legal Documents

RESOLUTION 2020-012: SUMMARIZING EXPENDITURES AND REVENUES, AND ADOPTING A BUDGET FOR THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021 AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

Whereas, the Board of Directors of the Frederick-Firestone Fire Protection District has appointed Jeremy A. Young, District Fire Chief, as the District's Budget Officer and directed the Budget Officer to prepare and submit a proposed budget to said governing body at the proper time, and;

Whereas, Jeremy A. Young, District Fire Chief, has submitted a proposed budget to this governing body on October 12, 2020, for its consideration, and;

Whereas, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 9, 2020 and December 14, 2020 at 7:00 p.m. and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

Whereas, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves or fund balances so that the budget remains in the balance as required by law.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, of the State of Colorado that:

Section 1. The budget as submitted, amended, and summarized by fund, a copy of which is attached, hereby is approved and adopted as the budget of the Frederick-Firestone Fire Protection District for the year stated above.

Section 2. The attached budget hereby approved and adopted shall be signed by the Board of Directors, and made a part of the public records of the Frederick-Firestone Fire Protection District.

Adopted this 14th Day of December, 2020, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 2020-013: LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021 TO HELP DEFRAY THE COSTS OF ADMINISTRATION AND OPERATIONS OF THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, IN THE STATE OF COLORADO, FOR THE 2021 FISCAL YEAR

Whereas, the board of directors of the Frederick-Firestone Fire protection District adopted the Budget for the 2021 fiscal year in accordance with the local government budget law on December 14, 2020; and,

Whereas, the amount of money necessary to balance the 2021 Budget for Administration and General Operating purposes from property tax revenue is \$9,208,807; and,

Whereas, the amount of money necessary to balance the 2021 Budget for voter-approved bonds and interest from property tax revenue is \$319,989; and,

Whereas, the net 2020 certification of assessed valuation for the Frederick-Firestone Fire Protection District, as certified by the Weld County Assessor, is \$662,504,115.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Section 1. For the purpose of meeting all Administrative and General Operating expenses of the Frederick-Firestone Fire Protection District during the 2021 fiscal year, there is hereby levied a tax of 13.900 mills upon each dollar of the total valuation for assessment of all taxable property within the District for Fiscal Year 2021. The mill levy represents the voter approved 13.900 mills established in November of 2019.

Section 2. For the purpose of meeting all General Obligation Bond and interest expenses of the Frederick-Firestone Fire Protection District during the 2021 fiscal year, there is hereby levied a tax of .483 mills upon each dollar of the total valuation for assessment of all taxable property within the District for Fiscal Year 2021. This represents a temporary reduction of 1.517 mills from voter authorized levels of 2.000 mills in 2021 for the purpose of meeting minimum debt service payment requirements.

Section 3. The Board of Directors is hereby authorized and directed to immediately certify to the Board of County Commissioners of Weld County, Colorado, the Mill Levies for the Frederick-Firestone Fire Protection District as herein above determined and set based upon the final December certification of valuation from the Weld County Assessor in order to comply with any applicable revenue and other budgetary limits.

Adopted this 14th Day of December, 2020, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 2020-014: APPROPRIATING SUMS OF MONEY IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE FREDERICK-FIRESTONE FIRE PROTECTION DISTRICT, COLORADO, FOR THE 2021 BUDGET YEAR.

Whereas, in accordance with the requirements of the Local Government Budget Law of Colorado set forth in Part 1, Article 1, Title 29 of the Colorado Revised Statutes, the Board of Directors has adopted the annual budget for Fiscal Year 2021 on December 14, 2020; and,

Whereas, the Board of Directors has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and,

Whereas, it is not only required by law, but also necessary to appropriate the revenues and reserves provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the Administration and Operations of the Frederick-Firestone Fire Protection District.

Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Section 1. The following sums of money are hereby appropriated from the revenues of the General Fund to expenditures for the purposes stated:

• 2021 General Fund expenditures	
○ Personnel:	\$7,645,355
○ Professional Services:	\$ 944,956
○ Supplies and Materials:	\$ 373,807
○ Education and Travel:	\$ 166,575
○ Equipment and Fleet Maintenance:	\$ 192,745
○ Capital Outlay:	\$1,594,700
○ Debt Service:	<u>\$ 320,250</u>
Total:	\$11,238,388
• 2021 Reserves	
○ Tabor Reserve:	\$ 289,513
○ Unassigned Reserve	\$1,000,744
○ Operating Contingency Reserve:	\$2,069,038
○ Capital Equipment Reserve:	\$2,383,304
○ Capital Facility Reserve:	\$2,733,650
○ Debt Service Reserve:	<u>\$ 320,252</u>
Total:	\$8,796,501

Adopted this 14th Day of December, 2020, by the Board of Directors of the Frederick-Firestone Fire Protection District.

RESOLUTION 202-015: APPROVING AND ADOPTING THE 2021 CODE ENFORCEMENT, AMBULANCE SERVICE, AND ADMINISTRATIVE SERVICES FEE SCHEDULES FOR THE FISCAL YEAR 2021.

Whereas, the Frederick-Firestone Fire Protection District (the District) is a Quasi-Municipal Corporation and Political Subdivision of the State of Colorado, formed pursuant to C.R.S. §32-1-101, *ET SEQ.* (The Special District Act) to provide, among other services emergency medical and transport services (Collectively, Ambulance Services) and Code Enforcement and Community Risk Reduction services to the citizens within its jurisdiction, and to individuals passing through its jurisdiction.

Whereas, pursuant to C.R.S. §32-1-1002(1)(E)(II) and C.R.S. §24-72-205, the Board of District Board of Directors is authorized to fix, and from time to time increase or decrease, fees and charges for services including: requested or mandated inspection to determine compliance with the applicable Fire Code, Ambulance Services, and fees for the processing of records requests, copies, and other administrative processing services; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed Schedule of Fees for Code Enforcement and inspection-related activities associated with general construction/development, automatic fire suppression systems, automatic and/or manual fire alarm systems, kitchen protection/suppression systems, hemp extraction systems and hazardous materials (the “Code Enforcement Fee Schedule:). The Code Enforcement Fee Schedule would be effective January 1, 2021. A copy of the proposed 2021 Code Enforcement Fee Schedule is attached to this Resolution as Exhibit A; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed Schedule of Fees for Ambulance Services, including but not limited to: transport mileage; basic life support (BLS) emergency transport; BLS non-emergency transport; BLS helicopter assist; Advanced Life Support (ALS) transport; ALS non-emergency transport; ALS helicopter assist; ALS-2 transport; treatment and no transport; stand-by events, and draws of bodily fluids and substances for law enforcement. A copy of the proposed 2021 Ambulance Service Fee Schedule is attached to this Resolution as Exhibit B; and,

Whereas, the District’s Fire Chief and Executive Staff have developed a proposed schedule of fees for Administrative Services, including, copy fees and returned checks fees. A copy of the proposed 2021 Administrative Fee Schedule is attached to this Resolution as Exhibit C; and,

Whereas, the Board of Directors finds that the proposed fees and charges are intended to defray property taxes and cover the significant cost and expenses incurred by the District in providing said service; and,

Whereas, The Board of Directors has reviewed the attached 2021 Code Enforcement/Permit Fee Schedule, 2021 Ambulance Services Fee Schedule, and the 2021 Administrative Fee Schedule and has determined that the proposed fees are necessary, reasonable, and appropriate. Now therefore, be it resolved by the Board of Directors of the Frederick-Firestone Fire Protection District in the County of Weld, in the State of Colorado that:

Section 1. The 2021 Code Enforcement/Permit Fee Schedule attached to this resolution as Exhibit A, is hereby approved and adopted, effective January 1, 2021; and,

Section 2. The 2021 Ambulance Fee Schedule attached to this resolution as Exhibit B, is hereby approved and adopted, effective January 1, 2021; and,

Section 3. The 2021 Administrative Fee Schedule attached to this resolution as Exhibit C, is hereby approved and adopted, effective January 1, 2021.

Adopted this 14th Day of December, 2020, by the Board of Directors of the Frederick-Firestone Fire Protection District.

Exhibit A
2021 Code Enforcement / Permit Fee Schedule

Building/Site Square Footage	Plan Review	Sprinkler System Review	Alarm System Review	Kitchen System Review	Hazardous Material Process Review	Fireworks Display/Retail Permit Fee	Additional Service Hourly Rate
0-2,500	\$629.00	\$304.00	\$304.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
2,501-5,000	\$629.00	\$304.00	\$304.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
5,001-7,500	\$629.00	\$304.00	\$304.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
7,501-10,000	\$629.00	\$304.00	\$304.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
10,001-20,000	\$634.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
20,001-30,000	\$742.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
30,001-40,000	\$851.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
40,001-50,000	\$961.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
50,001-60,000	\$1,072.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
60,001-70,000	\$1,182.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
70,001-80,000	\$1,291.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
80,001-90,000	\$1,401.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
90,001-100,000	\$1,490.00	\$824.00	\$824.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
100,001-200,000	\$1,949.00	\$1,319.00	\$1,319.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
200,001-300,000	\$2,060.00	\$1,432.00	\$1,432.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
300,001-400,000	\$2,169.00	\$1,540.00	\$1,540.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
400,001-500,000	\$2,280.00	\$1,648.00	\$1,648.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
500,001-600,000	\$2,389.00	\$1,757.00	\$1,757.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
600,001-700,000	\$2,498.00	\$1,870.00	\$1,870.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
700,001-800,000	\$2,608.00	\$1,978.00	\$1,978.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
800,001-900,000	\$2,719.00	\$2,087.00	\$2,087.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
900,001-1,000,000	\$2,828.00	\$2,196.00	\$2,196.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour
1,000,001+	\$2,937.00	\$2,308.00	\$2,308.00	\$330.00	\$459.00	\$268.00	\$83.00 / Hour

- ❖ The Plan Review Fee set forth above is for the initial review of construction documents submitted in support of an application for a construction permit, and where appropriate, a site inspection. The Plan Review Fee is based on the overall development square footage.
- ❖ Fire Alarm and Fire Sprinkler Plan Review Fees will be calculated according to the building square footage.
- ❖ Residential Development Reviews – Residential developments will be billed a review fee of \$300.00 for each filing.

- ❖ Gas and oil well sites will be billed at \$500.00 per well.
- ❖ Family Child Care Homes will be assessed an initial review fee of \$83.00.
- ❖ Additional inspections, based on failed initial inspections, shall be calculated at the rate of \$83.00 an hour.

Exhibit B
2021 Ambulance Fee Schedule

Service Type	Resident	Non-Resident
Loaded Mile	\$10.00	\$10.00
BLS Emergency Transport	\$600.00	\$1,100.00
BLS Non-Emergency Transport	\$600.00	\$1,100.00
BLS Helicopter Assist	\$150.00	\$300.00
ALS Emergency Transport	\$1,000.00	\$1,500.00
ALS Non-Emergency Transport	\$1,000.00	\$1,500.00
ALS Helicopter Assist	\$150.00	\$300.00
ALS-2 Transport	\$1,250.00	\$1,750.00
Treatment/No Transport	\$150.00	\$300.00
No Treatment/No Transport	\$0.00	\$0.00
Stand-By Event (Hourly, per Crew)	\$123.38	\$123.38
Police Blood Draw	\$33.20	\$33.20

Exhibit C
2021 Administrative Services Fee Schedule

Records Release	
All Records	
Digital Media Hardware	Actual Hardware Cost
Returned check fee	\$20.00
Research and Retrieval	\$33.58 / per hour
Data manipulation	\$33.58 / per hour
Postage	Actual Cost
HIPPA / Medical Records	
Electronic – Flat Fee	\$6.50
Paper Copies	Actual Labor Cost
All Other Records	
Pages 1 +	\$0.25 / per page

Training	
Classroom	\$50.00 / Half Day
Mobile Training Center	\$50.00 / Half Day
Safety Officer	\$55.00 / per hour
Cleaning Fee	\$200.00 / occurrence
Security Deposit	\$200.00

RESOLUTION 2020-16: AUTHORIZING THE FIRE CHIEF TO SUBMIT, AND AUTHORIZE SUBMISSION OF, APPLICATIONS FOR LOCAL, STATE, FEDERAL, AND PRIVATE GRANTS AS APPLICABLE.

Whereas, the Frederick-Firestone Fire Protection District ("*District*") is a political subdivision of the State, organized pursuant to the Colorado Special District Act, C.R.S. § 32-1-101, *et seq.*, to provide fire suppression, fire prevention, and public education, emergency medical, rescue, ambulance, and hazardous materials services (collectively, "*Emergency Services*") to the citizens and property within its jurisdiction;

Whereas, pursuant to C.R.S. §32-1-1001(1)(h), the District Board of Directors ("*Board*") is charged with the duty of managing, controlling and supervising all of the business and affairs of the District, including the use of District funds;

Whereas, from time to time, the Fire Chief or Chief Staff may identify local, state, federal, or private grant opportunities that, if awarded to the District, will provide financial, operational, or other assistance that will help the District provide safer, higher quality, and more efficient and cost-effective Emergency Services;

Whereas, the grant application process is often time consuming, and requires the District to provide extensive information and adhere to numerous technical requirements in order to meet eligibility requirements for the respective grant;

Whereas, from time to time, the Fire Chief or Chief Staff may identify a grant opportunity that would benefit the District, but that has an application deadline before the next regularly scheduled Board meeting, and that therefore does not allow the Fire Chief or Chief Staff to seek Board approval to apply for the respective grant; and,

Whereas, the Board desires to help facilitate the timely application for local, state, federal, and private grants that the Fire Chief reasonably believes will benefit the District, by authorizing the Fire Chief and the Fire Chief's designee(s) to apply for grants in accordance with the guidelines set forth in this Resolution.

Now therefore, be it resolved by the board of directors of the Frederick-Firestone Fire Protection District that;

1. The Fire Chief, and the Fire Chief's designee(s), is authorized to apply for any local, state, federal, or private grant opportunity that the Fire Chief reasonably determines will benefit the District or the individuals the District serves, subject to the limitations and requirements set forth in this Resolution.

2. The Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that, if the grant is awarded, requires the District to (i) provide "matching funds" equal to more than 50% of the grant money awarded to the District, or (ii) pay more than 50% of the cost of personnel, equipment, apparatus, or other items awarded to the District. Notwithstanding the foregoing, the Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that, if the grant is awarded, would require the District to expend more than \$100,000.

3. The Fire Chief shall not, without Board approval, submit or authorize submission of a grant application that cannot be withdrawn from consideration.

4. The Fire Chief shall provide the Board with written notification of any grant application the Fire Chief submits or authorizes for submission at least seven calendar days prior to the next regularly scheduled Board meeting occurring after the grant application is submitted. The Board may, by affirmative majority vote, direct the Fire Chief to withdraw any grant application submitted without prior Board approval that the Board determines, in its sole discretion, is not in the best interests of the District.

Adopted this 14th Day of December, 2020, by the Board of Directors of the Frederick-Firestone Fire Protection District.

Frederick-Firestone Fire Protection District – Board of Directors

- ❖ Clyde A. Walb III – Board President
- ❖ Edward G. Weimer – Board Vice-President
- ❖ David W. Stout – Board Treasurer
- ❖ Christopher Vigil – Board Secretary

